

**HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION  
 THURSDAY, 15 FEBRUARY 2024  
 CITY HALL ANNEX, CITY COUNCIL CHAMBER, PUBLIC LEVEL  
 MICROSOFT TEAMS: [HTTPS://BIT.LY/3OvW49I](https://bit.ly/3OvW49I)  
 PHONE: 936-755-1521 • MEETING ID: 232 843 309#**

Call to Order at **2:34 PM** by David Bucek, Chair

<b>Commissioners</b>	<b>Quorum – Present / Absent / Remote</b>
David Bucek, Chair	Present
Beth Wiedower Jackson, Vice Chair	Present
Shantel Blakely	Present
Ann Collum	<b>Absent</b>
John Cosgrove	Present
Steven Curry	Present
Tanya Debose	<b>Absent</b>
Ashley Elizabeth Jones	Present Remotely
Ben Koush	Present
Stephen McNiel	Present
Rhonda Sepulveda	Present
Charles Stava	Present Remotely
Dominic Yap	Present
Jennifer Ostlind, Secretary	Present

**Legal Department** – Kim Mickelson

**Chair’s Report** – None

**Director’s Report** – Jennifer Ostlind, Secretary – Well wishes to Margaret Wallace Brown on her retirement, 37 years with the Planning Department. The Planning Department turned 84 years this month on 14 February. Save the Date Saturday, 23 March, Historic Commission Camp Training.

**Mayor Liaison’s Report** – None

**CONSIDERATION OF HAHC JANUARY 18, 2024 MEETING MINUTES**

Commission action: Minutes presented were approved.

Motion: Cosgrove

Vote: Unanimous

Second: Wiedower Jackson

Abstaining: None

**A. CONSIDERATION OF AND POSSIBLE ACTION ON CERTIFICATE OF APPROPRIATENESS  
APPLICATIONS FOR CONSENT AGENDA:**

<b>#</b>	<b>Address</b>	<b>Application Type</b>	<b>Historic District</b>	<b>Staff Recommendation</b>
1	1040 Cortlandt St	Alteration – Addition	Houston Heights South	Approval with Condition
2	1412 South Blvd	Alteration - Addition	Broadacres	Partial Approval/Denial
3	3516 Garrott St	Alteration – Addition	Westmoreland	Approval
4	524 Euclid	Alteration – Addition	Woodland Heights	Approval
5	815 W Cottage St	Alteration – Addition	Norhill	Approval
6	3613 Audubon Pl	Alteration – Windows, Siding	Audubon Place	Denial of COR with Conditions
7	449 W 19 <sup>th</sup> St	Alteration – Sign	PLM: Houston Heights Water Works	Approval
8	1819 Oxford St	Alteration – Front Door, Awning	Houston Heights East	Approval
9	429 Oxford St	New Construction – Garage/ GarApt	Houston Heights South	Approval
10	1222 Harvard St	Alteration – Addition	Houston Heights East	Approval
11	3204 Ennis St	Alteration – Ramp, Stairs	LM: Houston Negro Hospital School of Nursing	Approval
12	3204 Ennis St	Alteration – Windows and Elevator	LM: Riverside Hospital	Approval
13	513 Branard St	Alteration – Addition	First Montrose Commons	Approval with Conditions
14	513 Branard St	Alteration – Garage (NC)	First Montrose Commons	Approval
15	418 Omar St	Alteration – Addition	Woodland Heights	Approval

Commission action: Accepted recommendations for **Items A. 1, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, and 15** Certificates of Appropriateness (COA) and Certificates of Remediation (COR).

Motion: Cosgrove                      Vote: Unanimous  
Second: Wiedower Jackson      Abstaining: None

**A.2. 1412 SOUTH BLVD. – PARTIAL APPROVAL/DENIAL**

Staff recommendation: Partial Approval; removal of non-original wraparound porch, the 1-story addition, the replacement of the front door, and replacement of windows with staff approval.

Denial; for the library addition and the decorative shutters.

Commission action: Accepts staff’s recommendations.

Speaker(s): Greg Roffino, George Bickford – signed up/did not speak.

Motion: Weidower Jackson    Vote: Unanimous

Second: McNiel                      Abstaining: None

**A.5. 815 W COTTAGE ST. – APPROVAL**

Staff recommendation: Approval.

Commission action: Approved.

Speaker(s): Rod Frego, Amanda Renolds

Motion: Koush                      Vote: Carried

Second: McNiel                      Abstaining: Blakely

**B. COMMENTS FROM THE PUBLIC**

Amanda Renolds with Neighborhood Norhill Associations mentioned gathering guidelines from the neighborhood and shared statistics of what their neighborhood looks like in square footage. Working on design guidelines, etc.

**C. COMMENTS FROM THE HAHC**

Roman McAllen, Historic Preservation Tracker is underway and will help the office become more efficient with tasks.

**D. HISTORIC PRESERVATION OFFICER’S REPORT**

Roman McAllen, read an email from Peter Stockten on windows. Hand a conversation on windows that is an item of great interest that will become an agenda item.

Working on Design Guidelines for the procedural guidelines for neighborhood meetings.

**E. ADJOURNMENT**

There being no further business brought before the Commission, Chair David Bucek adjourned the meeting at **4:07 PM**.

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David Bucek, Chair

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Jennifer Ostlind, Secretary